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State Bank of India Central Recruitment & Promotion Department Corporate Control March

Phone: 022-22820427, email: -crpd@sbi.co.ir

ENGAGEMENT OF RETIRED BANK OFFICER OF SBI, e-ABs & OTHER PSBs ON CONTRACT BASIS

ADVERTISEMENT NO: CRPD/RS/2022-23/35

ONLINE REGISTRATION OF APPLICATION FROM 10.03.2023 TO 31.03.2023

State Bank of India invites online application from Indian citizen for engagement of retired officers of SBI, erstwhile Associates Banks of SBI (e-ABs) and other PSBs for the following post on contractual basis. Candidates are requested to apply online through the link given on Bank's website. https://bank.sbi/careers or https://www.sbi.co.in/careers

1. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.

- 2. Candidates must upload all required documents (ID proof, age proof etc.) failing which their application/ candidature will not be considered for shortlisting/ interview.
- 3. Candidature/ Shortlisting of a candidate will be provisional and will be subject to satisfactory verification of all details/ documents with the originals when a candidate reports for interview (if called).
- 4. In case a candidate is called for interview and is found not satisfying the eligibility criteria he/ she will not be allowed to appear for the interview.
- 5. Candidates called for interview, shall attend on their own expenses.
- 6. Candidates are advised to check Bank's website https://bank.sbi/careers or https://www.sbi.co.in/careers regularly for details and updates (including the list of shortlisted/ selected candidates). The Call Letter (letter/ advice), where required, will be sent by e-mail only (no hard copy will be sent).
- 7. ALL REVISIONS/ CORRIGENDUM (IF ANY) WILL BE HOSTED ON THE BANK'S CAREERS WEBSITE ONLY.
- 8. In case more than one candidate scores same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
- 9. Hard copy of application & other documents is not required to be sent to this office.

A. DETAILS OF POSTS/DEPARTMENT/VACANCY/ PLACE OF POSTING/ ELIGIBILITY/REMUNERATION ETC.:

Sr. No.	Parameter	Particulars											
1.	Name of the Post	Business Correspondent Facilitator Financial Inclusion (FI) Department											
2.	User Department												
3.	Vacancy ^{\$}	Circle Retired in Grade Total SC ST OBC EWS GEN PWD											
						_				VI	HI	LD	d&e
		Ahmedabad		28	4	2	7	2	13	1	1	0	0
		Amravati		39	6	2	10	3	18	1	1	0	0
		Bengaluru		32	5	2	8	3	14	1	1	0	0
		Bhopal	I I I I I I I I I I I I I I I I I I I	81	13	6	20	8	34	1	1	1	1
		Bhubaneshwar		52	8	3	13	5	23	1	1	1	0
		Chandigarh		45	7	3	11	4	20	1	1	0	0
		Chennai		40	6	3	10	4	17	1	1	0	0
				58	9	4	14	5	26	1	1	1	0
		Hyderabad		42	7	3	10	4	18	1	1	0	0
		Jaipur		39	6	2	10	3	18	1	1	0	0
		Kolkata		80	13	6	20	8	33	1	1	1	1
		Lucknow		78	12	5	20	7	34	1	1	1	1
		Maharashtra		62	10	4	16	6	26	1	1	1	0
		Mumbai Metro		9	1	0	2	0	6	1	0	0	0
		North East		60	10	4	15	6	25	1	1	1	0
		Patna		112	18	8	28	11	47	2	1	1	1
		Thiruvananthapuram		11	1	0	2	1	7	1	0	0	0
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- Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation. They should indicate them category xiii. as 'GENERAL' as applicable.
- Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST/OBC/ xiv. EWS candidates.
- A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does XV. not belong to the creamy layer as on last date of online registration of application. OBC certificate containing the 'non-creamy layer' clause, issued during the period 01.04.2022 to the date of interview, should be submitted by such candidates, if called for interview.
- Maximum age indicated is for General category candidates. No Relaxation in upper age limit will be available to reserved category candidates. xvi.
- xvii. PWD candidate should produce a certificate issued by a competent authority as per the Government of India Guidelines.
- xviii. Reservation for Economically Weaker Section (EWS) in engagement is governed by Office Memorandum no. 36039/1/2019-Estt (Res) dt. 31.01.2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievance & Pensions, Government of India.EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The engagement is provisional and is subject to the Income & Asset certificate being verified through the proper channels." Benefit of reservation under EWS category can be availed upon production of an "Income & Asset Certificate" issued based on gross annual income for the Financial Year 2021-22 as per DoPT guidelines. Other Eligibility Criteria for retired officers from other PSBs:
- Officers should have appropriate qualification including domain expertise required for the work to be assigned.
- The retired officer should have retired from the Bank's service (other PSB) only on attaining superannuation at the age of 60 years. The officers ii. voluntarily retired/resigned/suspended/ dismissed who have left the Bank (other PSB) otherwise before superannuation are not eligible for consideration for engagement.
- Officer's education, work experience and overall background should be matched with the requirement of job and terms and conditions of the iii. Bank's existing engagement policy for retired personnel. HR Department in Circle/Vertical will satisfy themselves regarding the accuracy and genuineness of information/document submitted by the Retired Officers.

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6.	Educational	Educational Qualificat	ion/ Experience/ Special Skill/ aptitude Requ	lired-					
	Qualification/ Experience/ Special	Education:	No specific educational qualifications are requ	uired, Since the applicants are retired officers of SBI, e-ABs & Other PSBs.					
	Skill/ aptitude	Experience (If any):	The retired personnel should have sufficient	work experience and overall professional competence in the relevant area.					
	Required -	Special Skill/ aptitude:	The retired personnel should possess the spe	ecial skill/ aptitude/ quality, as per the requirement for the post.					
7.	Service Rule	The Engaged retired offi	cers will not be covered under SBI Officers' Ser	vice Rules or any other service condition.					
8.	PF/Bonus/Pension/	The contractual period w	ill not be reckoned as service for the purpose o	f superannuation benefits PF/Bonus/Pension/Gratuity/Arrears etc.					
9.	Gratuity/Arrears Period of	a. The contract will be fo	r a period of minimum 1 year and maximum 3	years or retired officers attaining age of 65 years, whichever is earlier, subject to					
0.	Engagement	quarterly review of performance by the Reviewing Authority tabulated as below:							
		Up to MMGS-III SMGS-IV & V	An authority not below the rank of An authority not below the rank of						
				<u> </u>					
		b. During the period of contract of service with the Bank, the retired officers will not take up any assignment with any other organization, as the engagement is for fulltime works.							
10.	Reporting	The retired officers will be under the control of CM(FI) of respective RBO/AO.							
11.	Termination of Contract			s a case of re-employment in the Bank. The Bank retired officers may cancel / of 30 days' notice period or payment of remuneration in lieu thereof					
12.	Execution of	terminate the contract of the engagement at any time with an option of 30 days' notice period or payment of remuneration in lieu thereof. The retired personnel will execute a stamped Service Level Agreement (SLA) before taking up the assignment. Key Performance metrics etc. shall be							
	agreement for contractual		e User Department/Vertical as per nature of wor r engagement with the Bank, it is likely that the	k to be assigned to retired personnel. ay may come across certain information of critical or secret nature. They will not					
	engagement	divulge any information	gathered by them during the period of their ass	signment or thereafter to anyone who is not authorized to know/have the same.					
			Department will ensure to protect the confident place a system at their end.	tiality of the information in respect of customers, documents, records and assets					
13.	Income Tax/TDS			ed at source as per prevailing rate(s) mentioned in the Income Tax Rules or any					
		other rules from time to t	ime.						
14.	Selection Process for Fresh		ed on shortlisting & interview.						
	Engagement	Committee constituted by shortlisted and called for	the Bank will decide the shortlisting parameter	I not vest any right in candidate for being called for interview. The Shortlisting rs and thereafter, adequate number of candidates, as decided by the Bank will be candidates for the interview shall be final. No correspondence will be entertained					
		in this regard. Interview:- Interview will regard.	carry 100 marks. The qualifying marks in inter	rview will be decided by the Bank. No correspondence will be entertained in this					
		Merit list: - Merit list for final selection will be prepared in descending order of scores obtained in interview only, subject to candidate scoring minimum qualifying marks. In case more than one candidate score common cut-off marks, such candidates will be ranked in the merit in descending order of their							
		age. For Fresh engagement:							
		i. The shortlisted cand		mittee and decision of the committee will be final and binding in this regard.					
			d to the candidates appearing in the Interview p Irawn by Circle wise, category wise, and r	process. preferably the candidates will be posted in the Circle for which they are					
			ent of their selection and will not be entitled						
15.	Leave	The retired officers shall be entitled to leave of 30 days during the engagement period of one year which they may avail during the period of engagement with the approval of the Bank/authority to whom they report. For the purpose of computation of leave, intervening Sunday/ holidays shall not be include The Bank shall have absolute right in its discretion to either grant or reject the application for leave taking into consideration the administrative exigencies. The leaves not availed during the engagement period will normally lapse. However, if the leave is declined on administrative grounds and not avail during the contract period, it may be encashed at the time of termination of contract period at the rate of monetary compensation package compone							
10	Demonster	• •	or over one year, eligibility of leave would be de	•					
16.	Remuneration	The remuneration will be paid at monthly intervals for the Business Correspondent Facilitators as under: Since the engaged retired officers will be doing similar nature of work, uniform monthly remuneration of Rs.40000/- without any perquisites irrespective of grades and without prejudice to pension has been proposed.							
		90% a	% of CSPs Visits nd more visits at allotted CSPs	Remuneration details Full remuneration					
			30% and up to 90% visits	80% of remuneration					
		-	70% and up to 80% visits	70% of remuneration					
			Below 70% visits	50% of remuneration					
		<u>Criteria:-</u>							
				d in the previous month need to be necessarily visited in the current month					
		else only 50% remuneration will be paid. b. Remuneration to BCFs to be paid in the first week of the following month. BCF will be required to provide certificate detailing the CSP visits							
		done by his during the month and submit it on the last date of the month.							
		c. Further, if CSP visits will be terminated.							
		i) The above compensa	tion amount is on lumpsum basis and without p	rejudice to their pension.					
		ii) There will be no pro	vision for house / furniture by the bank nor otl	her benefits / perquisites / a membership in Provident fund / pension fund and					
			ontract period and no other claim will be entertai educted at source as per the rates mentioned in						
17.	Roles &	a. Inspect and monitor th	e activities at CSPs/BCs at regular intervals i.e.	. monthly and required to conduct minimum of 75 CSPs visits in a month. BCF					
	Responsibilities		e financial/ non-financial transactions through A printed receipts to the customers and oversee	AEPS or Micro ATM and will submit the report through online portal. the fund handling at CSP outlets.					
		c. Ensure maintenance	of registers.						
			I training to CSPs on banking practices and imp sues of CSPs to higher authority.	prove compliance report of BCs/CSPs on various Bank's instructions.					
		f. Ensure resolution of (CSPs issue quickly.						
			RBO to improve efficiency of BC channel. Aanager (FI) to improve efficiency of BC channe	əl.					
		i. Improve Financial Lite	eracy training to BCs/CSPs in handling of new p						
		 j. Conduct due diligence k. Activating inactive BC 							
		 Report instances of CSPs marketing products that complete with our Bank products. 							
		m. Accelerate linking Aa	dhar, Mobile seeding in FI account. ⁄licro ATMs supplied to BCs for issuance of Gre	een PIN and activation of RuPay Cards					
		o. Persuasion of CSPs f	or acquisition of that Debt Recovery Agent (DR	A) qualifications to supplement the Bank's recovery efforts.					
10	Identification of jobs	p. Any other work assign		ing of the activities at CSPs/BCs at regular intervals i.e. monthly intervals. BCFs					
18.	IDENTIFICATION OF JODS	are required to conduct	minimum of 75 CSP s visit in a month. Further,	BCFs are supposed to do one financial/Non-financial transitions through AEPS					
40	Designetien	or Micro ATM and will su	bmit the report through online portal.						
19.	Designation		use designation as Banking Correspondent Fa engagement and validity period would be provid	acilitator, wherever necessary. A suitable photo Identity Card containing HRMS led to all engaged retired personnel.					
20.	Working Hours		blow the normal working hours as applicable to						

B. CALL LETTER FOR INTERVIEW: Intimation/ call letter for interview will be sent by email or will be uploaded on Bank's website. NO HARD COPY WILL BE SENT.

C. HOW TO APPLY: Candidates should have valid email ID which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advice etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION:

- i. Candidates will be required to register themselves online through the link available on SBI website https://bank.sbi/careers OR https://www.sbi.co.in/careers.
- ii. After registering online, the candidates are advised to take a printout of the system generated online application forms
- iii. Candidates should first scan their latest photograph and signature. Online application will not be completed unless candidate uploads his/ her photo and signature as per the guidelines specified under 'How to Upload Document''. Candidates should fill the 'application form' carefully and submit the same after filling it completely. In case a candidate is not able to fill the application in one go, he/ she can save the partly filled 'Form'. On doing this, a provisional registration number & password is generated by the system and displayed on the screen. Candidate should carefully note down the registration number & password. The partly filled & saved application form can be re-opened using registration number & password where-after the particulars can be edited, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the application form.

D. How to Upload Documents:

a. Details of Document to be uploaded:	Document file type/ size:
i. Recent Photograph	iv. In case a Document is being scanned, please saved it as PDF with size not more than 500 kb. If
ii. Signature	the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI
iii. Brief particular of the experience of last 10 years (assignment-wise Details) (PDF)	resolution, no. of colors etc., before rescanning the file. Please ensure that Documents uploaded
iv. ID Proof (PDF)	are clear and readable.
v. Proof of Date of Birth (PDF)	e. Guidelines for scanning of photograph/ signature/ documents:
 vi. EWS/ Caste Certificate (SC/ST/OBC/PWD) (if applicable) 	i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
vii. Any other document (If Available)	ii. Set Color to True Color
b. Photograph file type/ size:	iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor
i. Photograph must be a recent passport style colour picture.	to crop the image to the final size (as specified above).
ii. File size should be between 20 - 50 kb and Dimensions 200 x 230 pixels (preferably)	
iii. Moke superthat the picture is coloured and is aken against a light-soloured (preferably white) background.	iv. The photo/ signature file should be of JPG or JPEG format (i.e. file name should appear
iv. Look straight at the camera with a relaxed take	as: image01.jpg or image01.jpeg).
v. If the picture is taken on a sunny day, please make sure that the sun is behind you, or you are in a shaded area, so	v. Image dimensions can be checked by listing the folder/ files or moving mouse over the file image icon.
that you are not squinting or there are no harsh shadows.	vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format
vi. In case flash is used, ensure there's no "red-eye"	not exceeding 50 kb & 20 kb respectively by using MS Paint or MSOffice Picture
vii. If you wear glasses make sure that there are no reflections and your eyes can be seen clearly.	Manager. Scanned photograph and signature in any format can be saved in .jpg format by using
viii. Caps, hats, dark glasses are not acceptable. Religious headwear is allowed but must not cover your face.	'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb
ix. Ensure that the size of the scanned image is not more than 50 kb. In case the file size is more than 50 kb,	(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel
adjust the scanner settings such as the DPI resolution, number of colour etc., before scanning the photo.	size) in the 'Image' menu. Similar options are available in another photo editor also.
c. Signature file type/ size:	vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/
i. The applicant has to sign on white paper with Black Ink pen.	her photograph and signature.
ii. The signature must be signed only by the applicant and not by any other person.	f. Procedure for Uploading Document:
iii. The signature will be used to put on the Call Letter and wherever necessary.	i. There will be separate links for uploading each document. Click on the respective link "Upload"
iv. Size of file should be between 10 - 20 kb & Dimensions 140 x 60 pixels (preferably).	ii. Browse & select the location where the JPG or JEPG, PDF file has been saved.
v. Ensure that the size of the scanned image is not more than 20 kb.	iii. Select the file by clicking on it and Click the 'Upload' button.
vi. Signature in CAPITAL LETTERS shall NOT be accepted.	iv. Click Preview to confirm that the document is uploaded and accessible properly before submitting
d. Document file type/ size:	the application. If the file size and format are not as prescribed, an error message will be displayed
i. All documents must be in PDF	v. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.
ii. Page size of the document should be A4.	vi. After uploading the photograph/ signature in the online application form candidates
iii. Size of the file should not exceed 500 kb.	should check that the images are clear and have been uploaded correctly. In case the
	photograph or signature is not prominently visible, the candidate may edit his/ her application and
	re-upload his/ her photograph or signature, prior to submitting the form. If the face in the
	photograph or signature is unclear the candidate's application may be rejected.
GENERAL INFORMATION:	
i. Before applying for a post, the applicant should ensure that he/ she fulfils the eligibility	ix. In case of selection, candidates will be required to produce proper discharge
and other norms mentioned above for that post as on the specified date and that the	certificate from the employer at the time of taking up the engagement. (If Applicable)
particulars furnished by him/ her are correct in all respects.	x. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT
ii. Candidates are advised in their own interest to apply online well before the closing	OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND
date and not to wait till the last date to avoid the possibility of disconnection / inability/	BINDING ON ALL CANDIDATES. NO REPRESENTATION OR
failure to log on to the website on account of heavy load on internet or website jam.	CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
SBI does not assume any responsibility for the candidates not being able to submit	xi. The applicant shall be liable for civil/ criminal consequences in case the information
their applications within the last date on account of aforesaid reasons or for any other	submitted in his/ her application are found to be false at a later stage.
reason beyond the control of SBI	W. Manaka attation the climitility serves does not outline a condicient to be called for

- iii. Candidates belonging to reserved category, for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category provided they must fulfil all the eligibility conditions applicable to unreserved category.
- IN CASE IT IS DETECTED AT ANY STAGE OF ENGAGEMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN AFTER ENGAGEMENT, HIS/ HER CONTRACTS ARE LIABLE TO BE TERMINATED.
- v. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.
- vi. Engagement of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank.
 - criminal case(s) pending against

- submitted in his/ her application are found to be false at a later stage. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's
- qualification, suitability, experience etc.
 xiii. In case of multiple application, only the last valid (completed) application will be retained. Multiple appearance by a candidate for this post in interview will be summarily rejected/ candidature cancelled.
- xiv. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.
- xv. BANK RESERVES THE RIGHT TO CANCEL THE ENGAGEMENT PROCESS ENTIRELY AT ANY STAGE.
- xvi. At the time of interview, the candidate will be required to provide details regarding criminal case(s) pending against him /her, if any. The Bank may also conduct

vii. Candidates are advised to keep their e-mail ID active for receiving communication viz. call letters/ Interview date/ advices etc.

viii. The Bank takes no responsibility for any delay in receipt or loss of any communication.

independent verification, inter alia including verification of police records etc. The Bank reserves right to deny the engagement depending upon such disclosures and/or independent verification.

For any query, please write to us through link "CONTACT US" which is available on Bank's website (URL - https://bank.sbi/web/careers/Post-Your-query

Mumbai, Date: 10.03.2023 Bank is not responsible for printing errors, if any

GENERAL MANAGER (RP & PM)